UPPER VALLEY SPECIAL EDUCATION BOARD MEETING
Tuesday, July 28,2026 – 10:00 A.M.
Chase Building Conference Room

PRESENT: Darren Albrecht, Jill Olson, Steve Swiontek, Aaron Schramm, Matt Ford, Jason Keating, Dan Juve.
Guests Present: Jessica Gunderson
Present Via Zoom: Dave Wheeler.
Absent: Shane Robinson

President Olson called the meeting to order.

SECRETARY'S REPORT: **MSC**: Swiontek-Schramm to approve minutes of the June meeting as written.

TREASURER'S REPORT: The June 30th report was presented. Grinde reviewed ending expenditure and revenue figures for the 2025-2026 year. Discussion followed. **MSC**: Olson-Keating to approve this report.

JUNE BILLS – PAID FROM 2025-2026 BUDGET: **MSC**: Ford-Wheeler to approve payment of all bills presented.

Juve opened the 2026-2027 year.

ELECTION OF OFFICERS: Juve called for nominations for Board Chairperson. **M/S**: Swiontek-Wheeler to nominate Jill Olson for Board Chairperson and that nominations cease. Jill Olson was named chairperson by unanimous ballot.

President Olson called for nominations for Vice President. **M/S**: Swiontek-Keating to nominate Aaron Schramm for Vice President and that nominations cease. Aaron Schramm was named Vice President by unanimous ballot.

FINANCIAL DEPOSITORY: M/S: Schramm-Keating to name Old National Bank as the financial depository. Motion carried unanimously.

PLEDGE OF SECURITIES: M/S: Swiontek-Wheeler to accept Old National Bank's Home Loan Bank Letter of Credit as the collateralization of funds. Motion carried unanimously.

FISCAL AGENT: M/S: Keating-Ford to name Dan Juve as fiscal agent. Motion carried unanimously.

OFFICIAL NEWSPAPER: M/S: Schramm-Keating to name the Walsh County Record as the official newspaper. Motion carried unanimously.

INSURANCE CARRIER: M/S: Keating-Schramm to name Bremer Insurance as the NDIRF insurance carrier. Motion carried unanimously.

BUSINESS MANAGER: M/S: Schramm-Keating to name Renae Grinde as the Business Manager. Motion carried unanimously.

EXTEND 2025-2026 BUDGET: Juve requested a motion to extend the 2025-2026 budget through the month of August or until a 2026-2027 budget is approved. **M/S**: Swiontek-Keating to approve this extension. Motion carried unanimously.

JULY BILLS (2026-2027): **MSC**: Schramm-Keating to approve payment of all bills presented.

2026-2027 GENERAL FUND BUDGET: The projected 2026-2027 general fund budget was presented for review. Total expenditures are projected at $7.234,590.80, with a projected deficit of $581,490.41. Discussion followed. The general fund budget was tabled and will be readdressed at the August meeting.

2026-2027 GRANT BUDGETS: Budgets for the following grants were presented for review:

- 2026-2027 IDEA-B - Total expenditures and revenue are projected at $1,038,911.00
- 2026-2027 Preschool Grant – Total expenditures and revenue are projected at 40,206.00
- 2026-2027 Behavioral Health Grant – Total expenditures and revenue are projected at $85,600.63
- 2026-2027 Discretionary Grant – Total expenditures and revenue are projected at $5,000.00

Discussion followed. **M/S**: Swiontek-Schramm to approve the budgets presented for each of these grants. Motion carried unanimously.

2026-2027 ASSESSMENTS: In consideration of the projected 2026-2027 budget deficit, an increase in assessments was discussed. A variety of increase scenarios were reviewed. **M/S**: Swiontek-Keating to NOT increase the assessment for the 2026-2027 school year. Motion carried unanimously by roll call vote.

PROFESSIONAL DEVELOPMENT: Juve reviewed the upcoming professional development trainings for UVSE staff including August 5th and 6th – UKERU Training, and August 17th and 18th - UVSE all staff in-service days.

STAFFING: Juve reported all positions are currently filled with either in person or virtual teachers with the exception of one opening in the Park River School District. Discussion followed.

ADDITIONAL ITEMS:
Board Structure – Swiontek initiated discussion on board structure, voting, and policy procedures indicating his desire to allow each member district a vote rather than a single board member representing more than one district. Discussion followed. No action was taken.

With no other additional items, the meeting was adjourned.

THE NEXT MEETING WILL BE TUESDAY AUGUST 25, 2026 AT 10:00 A.M. AT THE GRAFTON HIGH SCHOOL BOARD ROOM (Enter through main HS entrance – Door 1).

Respectfully submitted,

Renae Grinde

Renae Grinde, Business Manager

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Jill Olson, Board President