

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

June 23, 2026 – 8:00 A.M.

Chase Building Conference Room

PRESENT: Darren Albrecht, Dan Juve

Present Via Zoom: Aaron Schramm, Steve Swiontek, Matt Ford, Shane Robinson, Austin Salyer

Members Absent: Jill Olson

Guests Present Via Zoom: Jason Keating, Jessica Gunderson, Cassie Riewer

Vice President Schramm called the meeting to order.

SECRETARY'S REPORT: **MSC:** Swiontek-Robinson to approve minutes of the May 2026 meeting as written.

TREASURER'S REPORT: The May 31, 2026 report was presented. Discussion followed. **MSC:** Robinson-Ford to approve this report.

May Bills: **MSC:** Albrecht-Robinson to approve payment of all bills presented.

STAFFING UPDATE:

- Juve presented a teaching contract for Amanda Denault who will be assigned to the Emerado School District. She will replace Crystal Dvorak. Discussion followed. **M/S:** Ford-Robinson to approve this contract. Motion carried unanimously.
- Juve presented a resignation from Britny Bjerke, special education teacher in Larimore. **M/S:** Swiontek-Robinson to accept this resignation without penalty. Motion carried unanimously.

DIRECTOR CONTRACT: Schramm led discussion regarding the director's 2026-2027 salary and benefit package. **M/S:** Albrecht-Robinson to offer Juve a 3% salary increase, with no changes to the benefit package. Motion carried unanimously.

PROJECTED ENDING 2026-2027 BUDGET: Grinde reviewed projected ending budget figures. Discussion followed. Final figures will be presented in July.

ADDITIONAL ASSESSMENT 2025-2026: Juve revisited August 2025 board action to increase 2025-2026 assessments by 2.5% with the option of increasing it again by another 2.5% if needed. Discussion followed regarding the projected 2025-2026 deficit and budget balance. **M/S:** Swiontek-Albrecht to hold 2025-2026 assessments at the current rate with no further increase. Motion carried unanimously.

PROJECTED 2026-2027 BUDGET: The preliminary 2026-2027 general fund budget was presented for review. Total expenditures are currently projected at \$7,321,162.21 with a projected deficit of \$529,742.82. Discussion followed. The budget will be refined and brought back for review at the July meeting.

SPECIAL EDUCATION ADM PAYMENTS: Currently DPI sends all ADM payments directly to the school districts and the districts in turn send the special education portion to Upper Valley. It is the Board's choice to either continue with this model, or change to have DPI send the special education portion of the ADM payments directly to the Unit. After Board discussion, the consensus was to continue with our current model. No Board action taken.

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INFINITE CAMPUS: Juve led discussion regarding the logistics Infinite Campus so that all UV office and teaching staff have access to the program and are able to add and amend information as needed. Discussion followed.

M/S: Swiontek-Robinson to adjourn the meeting. Motion carried unanimously.

THE NEXT MEETING WILL BE THURSDAY, JULY 28, 2026 AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,



Renae Grinde, Business Manager

Jill Olson, Board President