

**UPPER VALLEY SPECIAL EDUCATION BOARD MEETING**  
**Tuesday, January 20, 2026 – 10:00 A.M.**  
**Chase Building Conference Room**

**PRESENT:** Aaron Schramm, Steve Swiontek, Austin Salyer, Matt Ford, Shane Robinson, Jill Olson, Dan Juve. **Absent:** Darren Albrecht. **Guests Present:** Jason Keating

President Olson called the meeting to order.

**ADDITIONS TO THE AGENDA:** Discussion on director vehicle purchase.

**SECRETARY'S REPORT:** **MSC:** Swiontek-Schramm to approve minutes of the December meeting as written.

**TREASURER'S REPORT:** The December 31, 2025 report was presented. Discussion followed. **MSC:** Schramm-Robinson to approve this report.

**DECEMBER BILLS:** **MSC:** Schramm-Ford to approve payment of all bills presented.

**STAFFING UPDATES:** Juve presented a pro-rated teaching contract for Crystal Dvorak beginning on January 12, 2026. Dvorak has been serving as a year-long substitute in Emerado while working on her special education degree. **M/S:** Swiontek-Robinson to approve Dvorak's contract beginning January 12<sup>th</sup> through the remainder of this school term. Motion carried unanimously.

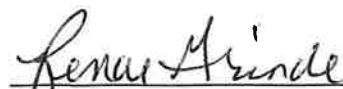
**ADDITIONAL AGENDA ITEM:**

- **Vehicle Purchase** - Juve discussed the vehicle production timeline. It was initially scheduled for production in November but has now been pushed to May. Juve has visited with other dealers who could fulfill the purchase, but with a cost increase of approximately \$2,500. **M/S:** Schramm-Robinson to allow flexibility of extending the current vehicle budget from \$30,000 to \$32,500. Discussion followed regarding possible obligations to Nelson Auto Center as well as increased budget implications. Motion failed unanimously. Juve will reach out again to Nelson Auto as well as other dealerships and will report back at the February meeting.

With no other additional items, the meeting was adjourned.

**THE NEXT MEETING WILL BE TUESDAY FEBRUARY 17, 2026 AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.**

Respectfully submitted,

  
\_\_\_\_\_

Renae Grinde, Business Manager

\_\_\_\_\_  
Jill Olson, Board President