

**UPPER VALLEY SPECIAL EDUCATION BOARD MEETING**

**Tuesday, September 16, 2025 – 10:00 A.M.  
Chase Building Conference Room**

**PRESENT:** Darren Albrecht, Jill Olson, Aaron Schramm, Steve Swiontek, Austin Salyer, Dan Juve and Matt Ford (via ZOOM). Guests present: Jason Keating and Dave Wheeler (via ZOOM). Absent: Shane Robinson

President Olson called the meeting to order.

**SECRETARY'S REPORT:** **MSC:** Swiontek-Albrecht to approve minutes of the August meeting as written.

**TREASURER'S REPORT:** The August 31, 2025 report was presented. Discussion followed. **MSC:** Albrecht-Schramm to approve this report.

**AUGUST BILLS:** **MSC:** Schramm-Albrecht to approve payment of all bills presented.

**STAFFING UPDATE:** Juve provided the following staffing updates:

- Vanessa Lawonn, Physical Therapy Assistant, has agreed to provide PT services one day per week at the Cavalier School for the remainder of the school year.
- Dragana Olson, Physical Therapy Assistant, has agreed to provide PT services throughout the Unit three days per week for the remainder of the school year.
- Marcia Wehe, P.T. will provide oversight to the physical therapy assistants and additional services as needed.
- International Teachers, Gina Aninon, Maribeth Cardenas, and Adelita Gomba have arrived and are now actively teaching in their assigned schools. The final arrival of Mitus Sindayen, is expected within the next few weeks.

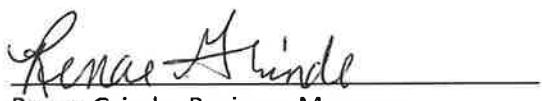
**ADDITIONAL ITEMS:**

- Juve notified the Board that Notification of Placements for student contract students will soon be submitted.
- Albrecht noted that LSTC placements in the Grafton Public Schools is at an all time high and other structures for educating these students may need to be considered as GPS buildings are saturated.

With no other additional items, the meeting was adjourned.

**THE NEXT MEETING WILL BE TUESDAY OCTOBER 21, 2025 AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.**

Respectfully submitted,

  
Renae Grinde, Business Manager

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Jill Olson, Board President