

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING
Tuesday, November 18, 2025 – 10:00 A.M.
Chase Building Conference Room

PRESENT: Darren Albrecht, Jill Olson, Aaron Schramm, Steve Swiontek, Austin Salyer, Matt Ford, Shane Robinson, Dan Juve. Guests Present: Jason Keating, Mitch Jorgenson.

President Olson called the meeting to order.

SECRETARY'S REPORT: **MSC:** Swiontek-Albrecht to approve minutes of the October meeting as written.

TREASURER'S REPORT: The October 31st 2025 report was presented. Discussion followed. **MSC:** Schramm-Robinson to approve this report. Grinde noted that Bremer Bank has now transitioned to Old National Bank. Discussion followed. Organizational agenda items approved in July that referenced Bremer Bank will be amended to Old National Bank and presented for approval at the December meeting.

OCTOBER BILLS: **MSC:** Schramm-Ford to approve payment of all bills presented. Discussion followed regarding variances in hotel reimbursements for employees attending the same workshop. It was suggested Upper Valley consider making future reservations to insure receiving the discounted state rate.

STAFFING UPDATES: At this time there are no new updates to report. UVSE continues to have openings for a .30 FTE physical therapy assistant and 1 full time job coach. Discussion followed.

ATP LOCATION: Juve reported having toured available spaces at LSTC for possible future locations for the Adult Transition Program currently housed at Grafton High School. Cost for use of this space is unknown at this time. Once LSTC provides a cost with specifics, this item will be readdressed. Discussion followed.

INFINITE CAMPUS TRAINING: Juve reported having participated in Grafton's Infinite Campus District meeting. He requested districts keep him informed of any future trainings related to special education as they become available. As teacher trainings will likely be held on off contract days, it was determined that UVSE will be responsible for paying participant stipends to UVSE employees.

ADDITIONAL ITEM(S):

- **Open Enrolled Tuition Agreements:** Juve expressed concerns and the difficulty in planning of special education staff, especially with unknown future open enrollments of high needs students. Discussion followed.

With no other additional items, the meeting was adjourned.

THE NEXT MEETING WILL BE TUESDAY DECEMBER 16TH, 2025 AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,


Renae Grinde, Business Manager

Jill Olson, Board President