

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Tuesday, July 29, 2025 – 10:00 A.M.

Chase Building Conference Room

PRESENT: Darren Albrecht, Jill Olson, Shane Robinson, Aaron Schramm, Matt Ford, Dan Juve. Guests present: Jason Keating. Absent: Steve Swiontek, Austin Salyer.

President Olson called the meeting to order.

SECRETARY'S REPORT: MSC: Schramm-Albrecht to approve minutes of the June meeting as written.

TREASURER'S REPORT: The June 30th report was presented. Grinde reviewed ending expenditure and revenue figures for the 2024-2025 year. Discussion followed. MSC: Schramm-Ford to approve this report.

JUNE BILLS – PAID FROM 2024-2025 BUDGET: MSC: Albrecht-Robinson to approve payment of all bills presented.

Juve opened the 2025-2026 year.

ELECTION OF OFFICERS: Juve called for nominations for Board Chairperson. M/S: Albrecht-Robinson to nominate Jill Olson for Board Chairperson and that nominations cease. Jill Olson was named chairperson by unanimous ballot.

President Olson called for nominations for Vice President. M/S: Albrecht-Ford to nominate Aaron Schramm for Vice President and that nominations cease. Aaron Schramm was named Vice President by unanimous ballot.

FINANCIAL DEPOSITORY: M/S: Ford-Schramm to name Bremer as the financial depository. Motion carried unanimously.

PLEDGE OF SECURITIES: M/S: Ford-Schramm to accept Bremer's Home Loan Bank Letter of Credit as the collateralization of funds. Motion carried unanimously.

FISCAL AGENT: M/S: Ford-Schramm to name Dan Juve as fiscal agent. Motion carried unanimously.

OFFICIAL NEWSPAPER: M/S: Ford-Schramm to name the Walsh County Record as the official newspaper. Motion carried unanimously.

INSURANCE CARRIER: M/S: Ford-Schramm to name Bremer as the NDIRF insurance carrier. Motion carried unanimously.

BUSINESS MANAGER: M/S: Ford-Schramm to name Renae Grinde as the Business Manager. Motion carried unanimously.

JULY BILLS (2025-2026): MSC: Albrecht-Ford to approve payment of all bills presented.

2025-2026 GENERAL FUND BUDGET: The projected 2025-2026 general fund budget was presented for review. Total expenditures are projected at \$7,057,161.56, with a projected deficit of \$498,519.70. Discussion followed. M/S: Schramm-Robinson to approve the presented budget. Motion carried unanimously.

2025-2026 IDEA-B BUDGET: The projected 2025-2026 IDEA-B Budget was presented for review. Total expenditures and revenue are projected at \$1,024,096.52. **M/S:** Albrecht-Ford to approve the presented budget. Motion carried unanimously.

2025-2026 BEHAVIORAL HEALTH GRANT: Final grant allocations have not yet been determined. Juve will report final figures at the August meeting.

2025-2026 DISCRETIONARY GRANT: The projected 2025-2026 Discretionary Grant budget was discussed. The total grant award will be \$10,000 and will be used for stipends for mentoring new teachers.

2025-2026 ASSESSMENTS: In consideration of the projected 2025-2026 budget deficit, an increase in assessments was discussed. A variety of increase scenarios were reviewed. This item was tabled and will be readdressed at the August meeting.

PROFESSIONAL DEVELOPMENT: Juve reviewed the upcoming professional development trainings for UVSE staff including August 5th – UKERU Training, and August 11th – August 12th – UVSE all staff in-service days

STAFFING: Juve presented a resignation from Tasha Osowski, special education teacher at LSTC. Discussion followed. **M/S:** Ford-Schramm to accept this resignation. Motion carried unanimously.

UVSE ATP FEES: Juve presented invoices received from the Grafton School District for partial foundation payment for students attending the ATP classroom in Grafton from outside member school districts. Grafton currently receives no financial assistance for housing these students as the state per pupil payments are sent to the students' home district. Discussion followed. **M/S:** Schramm-Robinson to determine that it will be the students' home district responsibility to pay this fee. UVSE will pay Grafton these fees and will invoice the districts for reimbursement. Motion carried unanimously.

With no other additional items, the meeting was adjourned.

THE NEXT MEETING WILL BE TUESDAY AUGUST 26, 2025 AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,



Renae Grinde, Business Manager

Jill Olson, Board President