

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Tuesday, May 13, 2025 – 10:00 a.m.

Chase Building Conference Room

PRESENT: Jill Olson, Shane Robinson, Aaron Schramm, Matt Ford, Austin Salyer, Steve Swiontek, Dan Juve. Guests Present: Mitch Jorgenson, Dave Wheeler, Jessica Pankow, and Mike Babinski via conference call. Absent: Darren Albrecht.

President Olson called the meeting to order.

SECRETARY'S REPORT: **MSC:** Swiontek-Schramm to approve minutes of the April meeting as written.

TREASURER'S REPORT: The April 30th report was presented for review. **MSC:** Schramm-Robinson to approve the report as presented.

APRIL BILLS: **MSC:** Swiontek-Ford to approve payment of all bills presented.

ESY PROJECTED BUDGET: The 2025 ESY budget was presented for review. **M/S:** Schramm-Robinson to approve this budget. Motion carried unanimously. ESY contracts will be issued accordingly.

STAFFING

- Juve reported he has secured Sharon Heidler to provide in-person speech services to Drayton 2.5 days per week and Park River 1.5 days per week. Heidler is self-employed through her own company, Speech Wellness.
- Juve reported he received a resignation from Caleb Loy, unit-wide physical therapy assistant. Juve will actively seek a replacement.
- Juve reported that Ruth Huff, Grafton special education teacher, is wishing to rescind her resignation that was approved in March. **M/S:** Schramm-Robinson to allow the rescinding of Huff's resignation. Motion carried unanimously.

NEGOTIATIONS: Schramm reported that the negotiating teams met on May 12th and settled with the following agreements:

- Agreed to a Two Year Negotiated Agreement
- Update wording on the Master Agreement to reflect the 2025-2026 and 2026-2027 school years.
- Salary – 2025-2026 Increase the base salary to \$48,750 (\$1,250 Increase)
Salary – 2026-2027 Increase the base salary to \$50,000 (\$1,250 Increase)
- Step and Lane increments remain unchanged.
- Increase ESY salary to \$38.00/Hour (\$3.00/Hour Increase)
- Health Insurance for the 2025-2026 and 2026-2027 school years: The Board will pay the amount of a single health insurance premium toward a single, single plus dependent or full family policy. It was agreed to keep the current plan/coverage.
- Master Agreement wording was updated defining compensation for working hours outside of the 8-hour school day. *"Staff will be paid the ESY hourly rate for meetings, training for self or additional personnel (i.e.: paraprofessionals), and student contact time outside of the 8-hour school day."*

- Master Agreement wording was updated defining wording of childbearing leave:
"A teacher shall be granted a leave of absence for the purpose of childbearing as follows: Childbearing/Adoption Placement leave will be granted in accordance with the Family Medical Leave Act. Said teachers shall notify the Director of Upper Valley Special Education and the designated building administrator in writing of their desire to take such leave at least sixty days prior to the date on which their leave is to begin. They shall also at this time give an approximate date on which they plan to resume their full-time duties as an instructor, so that the replacement instructor may be advised of the length of their tenure as a substitute instructor. Up to 40 days of accumulated sick leave may be used for Childbearing/Adoption Placement leave. This leave must be used within 45 school calendar days of the birth/adoption of the child. Additional leave beyond the allowable 40 days under FMLA will be unpaid, job protected leave."

The teachers have voted with the majority accepting these terms. Discussion followed. **M/S:** Swiontek-Ford to accept this agreement. Motion passed unanimously. Contracts will now be issued accordingly.

ADDITIONAL ITEMS:

Board Terms: Grinde noted that she will be sending out notices to board members whose terms will be expiring on June 30th within the next few days.

With no other additional items, the meeting was adjourned.

THE NEXT REGULAR MEETING WILL BE AT 10:00 A.M., TUESDAY June 24, 2025 AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,



Renae Grinde, Business Manager

Jill Olson, Board President

UPPER VALLEY SPECIAL EDUCATION SPECIAL BOARD MEETING

Wednesday, May 21, 2025 – 8:00 a.m.
Location: **ZOOM** Only

PRESENT: Darren Albrecht, Jill Olson, Aaron Schramm, Shane Robinson, Matt Ford, Austin Salyer, Dan Juve. **Guests:** Dave Wheeler, Mitch Jorgenson. **Absent:** Steve Swiontek

President Olson called the meeting to order.

ADDITION TO THE AGENDA: Proposal of Company Vehicle. **M/S:** Schramm-Ford to approve this addition to the agenda. Motion carried unanimously.

PROPOSAL OF COMPANY VEHICLE: Juve presented cost information regarding the option of purchasing a vehicle for director use. Comparisons were discussed of current director mileage reimbursement vs. future costs if a vehicle was purchased. It was agreed that more time was needed to review numbers, costs, and other options available. A special zoom board meeting will be held 8:00 a.m. on Wednesday, May 28th, 2025 to continue this discussion.

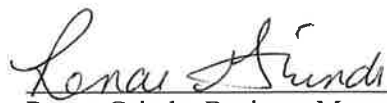
DIRECTOR SALARY AND BENEFIT PACKAGE: Scenarios were reviewed for the 2025-2026 director salary and benefit package. **M/S:** Albrecht-Robinson to offer Juve a 3% salary increase. Motion carried unanimously. There were no changes to the benefit package.

With no other agenda items, the meeting was adjourned.

NEXT SPECIAL BOARD MEETING DATE: WEDNESDAY, MAY 28TH, 8:00 A.M. (ZOOM ONLY).

Respectfully submitted,

Jill Olson, Board Chairman



Renae Grinde, Business Manager

UPPER VALLEY SPECIAL EDUCATION SPECIAL BOARD MEETING

Wednesday, May 28, 2025 – 8:00 a.m.
Location: **ZOOM** Only

PRESENT: Darren Albrecht, Jill Olson, Aaron Schramm, Shane Robinson, Matt Ford, Austin Salyer, Steve Swiontek, Dan Juve. Guest: Dave Wheeler

President Olson called the meeting to order.

PROPOSAL OF COMPANY VEHICLE: This was a continuation of discussion regarding the purchase of a company vehicle for director use. Juve presented updated information regarding the cost of this purchase as carryovers are now no longer available. **M/S:** Schramm-Swiontek to approve this purchase. Discussion followed regarding the amount of time before seeing a possible savings, as well as the mileage factor between the director's home and office. Motion carried 5-2 by roll call vote. Yes: Swiontek, Olson, Salyer, Schramm, Robinson Opposed: Albrecht, Ford.

Juve will complete paperwork to move forward with this purchase and will consult with the Finance Committee as needed.

With no other agenda items, the meeting was adjourned.

Respectfully submitted,

Jill Olson, Board Chairman



Renae Grinde, Business Manager