

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Thursday, July 27, 2023

Chase Building Conference Room

PRESENT: Darren Albrecht, Jill Olson, Kristine Dale, Shane Robinson, Aaron Schramm, Steve Swiontek, Dan Juve.
Absent: Matt Ford. **Guest:** Dave Wheeler, Jessica Pankow

Vice President Olson called the meeting to order. Kristine Dale was welcomed as a new board member replacing Jason Keating. Introductions were made.

SECRETARY'S REPORT: **MSC:** Swiontek-Albrecht to approve minutes of the June meeting as written.

TREASURER'S REPORT: Grinde noted ending figures for the 2022-2023 year are not yet complete. Discussion followed. Ending figures will be presented in August.

JUNE BILLS – PAID FROM 2022-2023 BUDGET: **MSC:** Schramm-Robinson to approve payment of all bills presented and extend the 2022-2023 budget until the August meeting.

Juve opened the 2023-2024 year.

ELECTION OF OFFICERS: Juve called for nominations for Board Chairperson. **M/S:** Swiontek-Schramm to nominate Jill Olson for Board Chairperson and that nominations cease. Jill Olson was named chairperson by unanimous ballot.

President Olson called for nominations for Vice President. **M/S:** Swiontek-Robinson to nominate Aaron Schramm for Vice President and that nominations cease. Aaron Schramm was named Vice President by unanimous ballot.

FINANCIAL DEPOSITORY: **M/S:** Schramm-Dale to name Bremer as the financial depository. Motion carried unanimously by roll call vote.

PLEDGE OF SECURITIES: **M/S:** Albrecht-Robinson to accept Bremer's Home Loan Bank Letter of Credit as the collateralization of funds. Motion carried unanimously by roll call vote.

FISCAL AGENT: **M/S:** Albrecht-Dale to name Dan Juve as fiscal agent. Motion carried unanimously by roll call vote.

OFFICIAL NEWSPAPER: **M/S:** Schramm-Albrecht to name the Walsh County Record as the official newspaper. Motion carried unanimously.

INSURANCE CARRIER: **M/S:** Robinson-Albrecht to name Bremer as the NDIRF insurance carrier. Motion carried unanimously by roll call vote.

BUSINESS MANAGER: **M/S:** Albrecht-Dale to name Renae Grinde as the Business Manager. Motion carried unanimously by roll call vote.

JULY BILLS (2023-2024): **MSC:** Schramm-Albrecht to approve payment of all bills presented.

Meeting Minutes (July 27, 2023)

Page 2

2023-2024 BUDGET: Initial draft of the 2023-2024 budget was presented. It was reported that the finance committee met twice to discuss the projected deficit and review ways to reduce expenses. Discussion centered on open teaching positions and the cost of virtual teachers and facilitators to fill these positions. Additional reductions in expenses will be explored and presented at the August meeting.

2023-2024 ASSESSMENTS: 2023-2024 assessment scenarios were discussed. Based on the anticipated deficit, Juve recommended a 10% increase. Discussion followed. **M/S:** Swiontek-Albrecht to allow a 5% increase in assessments for the 2023-2024 year. Motion carried unanimously.

STAFFING UPDATE: Juve reported that Jordyn Greutz has indicated she will not be returning to her teaching position for the 2023-2024 school year, even though her contract release was denied. Discussion followed. **M/S:** Albrecht/Robinson to reconsider last month's motion to deny her release and to allow her request for contract release with liquidated damages assessed to her. Motion carried 5-1. Swiontek opposed.

UKERU TRAINING UPDATE: Juve reported that UKERU train the trainers will take place on August 11th. Our full staff will be then trained on the August 17th professional development day.

With no other additional items, the meeting was adjourned.

Respectfully submitted,



Renae Grinde, Business Manager

Jill Olson, Board Chairperson