

**UPPER VALLEY SPECIAL EDUCATION BOARD MEETING**

**Tuesday, August 29, 2023 – 10:00 a.m.**

**Chase Building Conference Room**

**PRESENT:** Jill Olson, Shane Robinson, Aaron Schramm, Darren Albrecht, Matt Ford, Kristine Dale. Absent: Steve Swiontek. Guests Present: Mitch Jorgenson, Dave Weeler, Jessica Pankow, Shelly Henke.

President Olson called the meeting to order.

**SECRETARY'S REPORT:** **MSC:** Schramm-Robinson to approve minutes of the July meeting as written.

**ENDING BUDGET:** The ending 2022-2023 budget was reviewed with deficit spending totaling \$292,134.25. Discussion followed.

**TREASURER'S REPORT:** July 31<sup>st</sup> report was reviewed. **MSC:** Albrecht-Dale to approve Treasurer's Report as presented.

**JULY BILLS:** **MSC:** Schramm-Albrecht to approve payment of all bills presented.

**STAFFING UPDATES:** Juve reported that Jordyn Greutz paid her liquidated damages assessment and has been officially released from her 2023-2024 teaching contract.

**PROJECTED BUDGET:** The detailed 2023-2024 General Fund budget was presented for approval. The budget reflects a projected deficit of \$362,548.45 should all expenditure lines be depleted. Discussion Followed. **M/S:** Albrecht-Robinson to approve this budget. Motion carried unanimously. The General Fund Budget will now be sent out to member districts for board approval. The detailed 2023-2024 IDEA-B Grant budget was also presented for approval. **M/S:** Schramm Ford to approve the IDEA-B Grant budget. Motion carried unanimously.

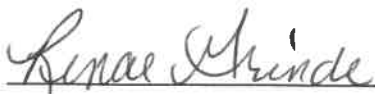
**OPEN ENROLLED WITHIN UNIT PARA COSTS:** Juve reviewed the procedures for students needing para services that are open enrolled, but continue to be educated within the UVSE Unit. Those agreements will need to be between the member districts, as a special education contract will not be created through the ND Student Contract System by the UVSE office.

**NDPHIT WELLNESS DATES:** Juve asked that districts enrolled with NDPHIT, share their Wellness Workshop dates so that UVSE staff members can be given the opportunity to attend the workshop at a site convenient to them. Discussion followed.

**ADDITIONAL ITEMS:** Juve reminded all present, that they can feel free to request additional agenda items be added as concerns or needs arise throughout the year. With no other additional items, the meeting was adjourned.

**THE NEXT MEETING WILL BE TUESDAY, SEPTEMBER 26<sup>TH</sup>, 11:00 A.M., CHASE BUILDING CONFERENCE ROOM.**

Respectfully submitted,



Renae Grinde, Business Manager

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Jill Olson, Board President