

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Tuesday, April 22, 2024

Chase Building Conference Room

PRESENT: Aaron Schramm, Kristine Dale, Jill Olson, Darren Albrecht, Shane Robinson, Matt Ford, Steve Swiontek, Dan Juve. **Guests Present:** Jessica Pankow, Shelly Henke, Jami Frize. **Guest Via Zoom:** Dave Wheeler.

President Olson called the meeting to order.

SECRETARY'S REPORT: **MSC:** Schramm-Albrecht to approve minutes of the March 19, 2024 Meeting as written.

TREASURER'S REPORT: The March 31, 2024 report was reviewed. **MSC:** Swiontek-Albrecht to approve the March 31, 2024 Treasurer's Report as presented.

FEBRUARY BILLS: **MSC:** Dale-Ford to approve payment of all bills presented.

STAFFING UPDATES: Juve presented a signed contract from Jeremy Manstrom, special education teacher at Minto School. Manstrom had previously declined his renewal contract, but has since decided to accept the position. **M/S:** Schramm-Swiontek to approve this contract. Motion carried unanimously.

CLASSIFIED STAFF: Juve notified the Board that 2024-2025 Work Agreements were offered to current classified staff members in accordance with the pay schedules created last year. All offers were accepted and returned.

DRAYTON REQUEST TO JOIN UVSE: The Drayton request to join the UVSE Unit was again reviewed. President Olson called for a motion. **M/S:** Swiontek-Schramm to accept the request from Drayton to Join the UVSE Unit beginning July 1, 2024. Discussion followed. Juve reported that he met with Drayton School District administration on March 22, 2024 and explained each of the stipulations within the UVSE Comprehensive Plan, including assessment payments, ADM payments, and deficit financial obligations for the Drayton District. Juve and Grinde offered to attend the next Drayton Board meeting to field any of their questions/concerns. Superintendent Babinski indicated that UVSE would not be on the agenda until the UVSE Board responds to Drayton's request to join the Unit. Discussion followed regarding the additional duties that will be required of the Director and Coordinators, as well as unforeseen financial obligations that may arise as a result of accepting the Drayton District within the Unit. A roll call vote was called. Motion failed unanimously.

M/S: Swiontek-Schramm to accept the request from Drayton to join the UVSE Unit beginning July 1, 2024 in accordance with all of the stipulations set forth in the UVSE Comprehensive Plan. Motion carried unanimously by roll call vote. The Board agreed that UVSE Comprehensive Plan items are non-negotiable.

AUGUST PROFESSIONAL DEVELOPMENT: Juve reported that August 8, 2024 has been scheduled for Train the Trainers and August 15, 2024 has been scheduled for UVSE's all staff training in UKERU. District paraprofessionals will also be welcome to attend this training.

With no other additional items, the meeting was adjourned.

NEXT MEETING: MAY 21, 2024 AT 10:00 A.M. - CHASE BUILDING CONFERENCE ROOM

Respectfully submitted,



Renae Grinde, Business Manager

Jill Olson, Board Chairperson